

## NAAS Phase II Enhancement List

Code	Req	Issue		Status	
Priority	Number	Description	Comments	Code	Date
A1 May 07	400	Agency Honors, allow center nominators to input agency honor award nominations	Approved as priority A - Link to #1000	A	21-Sep
A1 May 07	1000	Award Setup Screen, Add option to have center-level panels for center awards and agency honor submission reviews	Change priority to B	A	21-Sep
A1	700	Approver link, have the approval review screen include the citation, justification, recipients org & status (CS vs Cont) and Group award rep.	Change priority to A (PDF)	A	21-Sep
A2	770	Approver/Reviewer Function, enable Approve, Edit & Return function for all levels of review and approve - require comments for Reject or Return	Split Reviewer & Approver into separate roles, have approver as "supervisor" role (see #3000)	A	21-Sep
B	3000	NAAS Role, add supervisor role	Supervisor Role may link to Approver Role changes. Combine with 770	A	21-Sep
B	3400	NAAS Roles, add reviewer as a role with editing rights and follow-on reviewer selection.	Combine with 750	A	21-Sep
A1	800	Award Setup Screen, add a "blank" as the default NOAC option to ensure an actual choice is made (system will not accept blank to finalize award, but will accept "No NOAC")	Change priority to A - Quick Fix?	A	21-Sep
A1	900	Award Setup Screen, add a field for a short award description - maintain separate title field for certificate production	Add field in addition to existing "description" field Populate with current award titles?	A	21-Sep
A1	5400	Nominator Screen, use drop down of award descriptions to select specific award	Associated with #900	A	21-Sep
A3 July 07	1500	Center Admin, Add ability to close out budget and start new fiscal year budget.	Approved.	A	21-Sep
A2	1560	Center Admin, have the budget ledger reflect the name of the award recipient and award nominator.	Change to priority A	A	21-Sep
A1	1700	E-mail & Nominator Screen, It is required to enter the nominator's information (e-mail, and name), but this person does not receive any e-mail notification - they should be notified versus the individual signed in to process the award.		A	21-Sep
A1	1710 1720	E-mail & Nominator Screen, pre-populate field with info for person signed in - allow edit of the field.	Change to A	A	21-Sep
A2	1730	E-mail address entries, allow x500 search for all e-mail entry fields	Change to A	A	21-Sep
A1	2000	E-Mail, Can we adjust the subject line on the final approval e-mail to indicate to be more specific to e-mail content?? (Approved/Finalized/Completed)	Change to A E-mail subject line: Congratulations (on final approval), Approved, Rejected, Returned	A	21-Sep

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A1	2100	E-Mail, for group awards have the final approval e-mail list individual monetary or time off amounts by individual.	Titles: Submitted, For Approval, Returned, Rejected, Approved, Finalized	A	21-Sep
A1	2300	E-Mail, Returned actions: the initiator receives no e-mail that the action has been returned for a change. They are only received for approved & rejected nominations.	Approved	A	21-Sep
A1	2600	FPPS File, fields 27-32 must be blank if no values in associated remarks field..being populated with Z's	Approved	A	21-Sep
A1	2700	FPPS File, will reject awards that have same SSN, date & NOAC	Approved.	A	21-Sep
A1	2710	FPPS file, download should include appropriate WBS code information	Change to a WBS for each award entered during nomination process - include multiple WBS's for portions of award total (individual only)	A	21-Sep
A1	2750	FPPS, System, corrections to FPPS should be sent back to NAAS to be reflected in reports correctly.	Needs further research - C. Plank.	A	21-Sep
A1	2900	NAAS Role, Add Capability for NAAS Administrator & Center Awards Officer to un-archive specific awards to aid in correction of errors	Needs further discussion and research - associate with awards not submitted to FPPS and those "toggled" back to pre-submission by award error notice from FPPS (see 2750)	A	21-Sep
A2	3100	NAAS Role, create read-only role with Agency and Center Award access for contact centers and competency centers - ability to step through all tabs and reports should be available.	Approved	A	21-Sep
A1	3800	Nominator Screen, add ability to create multiple individual nominations for the same award at the same time.	Change to A - Group award style input that results in multiple "individual" award results (same citation & justification)	A	21-Sep
A1 May 07	3810	Nominator Screen, an alternative means for inputting a large number of nominees on a group award or many individuals for the same individual award.	Allow a list of employees to be imported into NAAS, such as from Excel, csv file, etc. Associated with #3800 Change to A	A	21-Sep
B	3820	Nominator screen, allow for search by organization (not just center).	Approved	A	21-Sep
A1	4300	Nominator Screen, add validations to various fields (service requirement, monetary amounts, contractor vs civil service)	Status (CS/Cont), \$/Time,	A	21-Sep
A1	4310	Nominator Screen & Award Setup, for monetary awards, add validation in Nominate against what is allowed for the award. This will also require a Change in Awards in order to enter a specific amount, a range, a percent of salary or time off.	Covered under #4300	A	21-Sep

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A1	4320	Nominator Screen, add validation so contractor only awards cannot be given to Civil Servants and vice versa.	Covered under #4300	A	21-Sep
A1	5200	Nominator Screen, require entry in monetary field for monetary awards and hours in field for time off awards, grey out inappropriate options (as validated against NOAC)	Done. Already there.	A	21-Sep
A1	5210	Nominator Screen, Nominate/Add NASA Civil Servant/Add monetary of time off - user allows blank (0) to be sent, set up a validation to disallow this.		A	21-Sep
A1	5300 5310	Nominator Screen, show award description once an award is selected.	Approved	A	21-Sep
A1	5500	Query Screen doesn't display anything relevant: 1. I can't tell what Center or user initiated the action 2. I can't see any notes that were entered in the citation or justification sections 3. I can't tell what date the award action was initiated or was processed/effective 4. I can't tell which organization was charged for this monetary amount or if 2 organizations paid a portion for this award	Approved Query search & output options need to match current FPPS search & output options. Being researched by Jannette Black (HQ) Double click on list entry should bring up PDF summary of that award in both Query and Status Screens Ability to print list and export all results to excel are essential to supporting adhoc report capabilities	A	21-Sep
A1	5510	Query, the organization listed in the Nomination Detail table should be the "Funding Organization" (code); in the Nominee Detail table the Nominee's Organization code is already listed.	Covered under #5500	A	21-Sep
A1	5600	Query screen, add button to allow export to excel	Approved. Changed to A	A	21-Sep
A1	5650	Query Screen, allow query by organization and/or individual to include all awards for that Org/Indv without regard to type, category or org that presented the award	Approved. Changed to A	A	21-Sep
A1	5700	Query Screen, Print function: need this in order to print copies of nominations and under query function to print data.	Approved. Change to A	A	21-Sep
A1	5800	Query Screen, when selecting "display names", only names appear. We requested to have award data (\$\$ or time off), approval disapproval, funding org included next to each name.	Approved. Changed to A	A	21-Sep
A1	5810	Query, add a column to the search results to display if the nomination was accepted or rejected.	Covered under #5800 Changed to A	A	21-Sep
A1	5820	Query Screen, have searches limited to the level of the searcher... (center/Org/Div)	Covered under #5800 Changed to A	A	21-Sep

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A1	5900	Query Screen, when the nominating official prints selected nominations from the query option, present it in PDF format; one nomination per page that can be saved or printed.	Approved.	A	21-Sep
A1	5950 7600	System, user identified need for Ad hoc reports or enhanced Query functions that allow results to be formatted/printed.	Approved - corrections to query options may overtake this request	A	21-Sep
A1	7200	System, Allow for export/print of any status, query, or search results - to include award details in a PDF format.	Affects both Query and status screens	A	21-Sep
A1	6100	Status Screen, add ability edit or return nomination to nominator for corrections without duplicating entire review process or duplicating deduction of funds	Fixed funds.	A	21-Sep
A1	6150	Status, add a column to display Funding Organization Code.	Approved	A	21-Sep
A1	6160	Status, add a column to display Nominee Center.	Approved	A	21-Sep
A1	6400	Status Screen, allow Awards Officer & NASA Administrator Recorder to reject individuals from group award submissions	Changed to A	A	21-Sep
A1	6450	Status Screen for NSSC and NASA Recorder, Allow NSSC Support and NASA Recorder roles to view and edit content of Agency-level and external awards	Changed to A	A	21-Sep
A1	6500	Status Screen, allow Awards Officers, NSSC Support and NAAS System Admin to have read-only view of center-finalized awards details in NAAS (PDF format?).	Approved	A	21-Sep
A1	6510	Status Screen, allow awards officer to view entire nomination package without entering edit mode (which then restarts review process)	Change to A	A	21-Sep

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A1	6520	Status Screen-To view the Rev/Approver information on an award you have to click on the nominee name in the Awards box, then click the View Nomination to see the information in the Rev/Approver box. It would be easier if you could just click once on the nominee name and the information shows up in the Rev/Approver box without having to click another button. Also, if could allow you to select all of the awards and have them all show up in the Rev/Approver box we wouldn't have to look at these one by one which takes a lot of time. You could use the View Nomination button for when NAAS is set up to show us the complete nomination	Approved On status and query screens, once an award is listed - double click on it and the PDF of the award "form" is shown (printable)...if numerous awards are highlighted, allow for print function of all highlighted in PDF format	A	21-Sep
A1	6700	Status Screen, Center Awards Officers need to be able to see TOA hours listed in the Status Screen before approving. Going to edit for each award is time consuming	Change to A	A	21-Sep
A1	6800	Status Screen, change NSSC Support Status screen to display status/location of all agency level awards submitted by the centers - not just those awaiting NSSC Support actions (Similar to NASA Admin Recorder Status Screen).	Change to A	A	21-Sep
A1	6900	Status screen, screen to long to efficiently process finalize step	Change to A	A	21-Sep
A1	7100	System, Build a transaction log process to record each step of work flows - dates & times of who did what & when. System, capture metrics of nomination workflow - track all returns and rework. Add ability to report/display this status on individual award.	Information recorded in NAAS - need output format in query area	A	21-Sep
A1	7400	System, Historical Data, load historical data from legacy systems into NAAS	Once NAAS tale structure confirmed, NSSC IT needs to provide community with excel type template for them to submit previous awards history.	A	21-Sep
A3	7900	User Admin screen, need to be able to identify/assign nominators to division level so that they can only see the budgets associated with their division (much like approvers may be designated to the division level)	Change to A.	A	21-Sep

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B May 07	300	Agency Honors, add ability to track allocations for Agency Honor Awards by center	Approved as priority B	A	21-Sep
B May 07	750	Approver link, ability for approver to approve many nominations at once as opposed to one at a time (i.e. "Approve checked", in the same way some web mail applications allow you to delete many messages at once)	Change priority to B	A	21-Sep
B	1200	Awards Setup Screen, add radio button "do not print certificate for this award" to identify those certificates not required by the center (defaults to print certificate)	Change to priority B Should it be an award attribute or a choice for each nomination? Quick Fix?	A	21-Sep
B May 07	1210	Awards Set-up, Allow award definition to eliminate need for/or pre-populate Citation and/or Justification fields during the nomination process.	Change to priority B Should it be an award attribute or a choice for each nomination?	A	21-Sep
B	1220	Awards Setup, identify what fields in award definitions can be changed without need to recreate awards	Approved Quick Fix?	A	21-Sep
B	1300 1350	Center Admin Screen, add additional search options - for org/div codes & add column to reflect active/inactive status	Approved. Need More Information: Specific search options?	A	21-Sep
B	1400	Center Admin Screen, allow for archive of old organizations & divisions and removal from active screen	Approved	A	21-Sep
B	1600	Certificate Printing, provide certificate printing capability within NAAS & set up specific templates for award certificate printing.	Approved Include Icon button to direct link to certificate templates	A	21-Sep
B	1750	E-mail, for e-mail forwarded to optional addressees, include Nominator, nominee (Indv & Group), Type of Award, Amount (if appropriate), Justification, Citation	Change to B (PDF) Quick Fix?	A	21-Sep
B	1760	E-mail, for optional e-mail addresses add a comment field for notes to the addressees	Change to B	A	21-Sep
B	1770	The Awards Approval Notice e-mail that goes to the nominator for an employee from one NASA center nominated by another NASA center needs to show the Employing Center also, otherwise it appears the Employing Organization is part of the Center that submitted the nomination, when it is not.	Approved (PDF)	A	21-Sep
B May 07	2400	E-mail, set up workflow for performance awards so Awards Officer gets one daily e-mail listing all performance awards for that day.	Fixes to subject line may drop requirement.	A	21-Sep

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B	3200	NAAS Role, for individuals with multiple roles - ensure system combines roles versus defaulting to the highest level.	Approved Agency & NSSC Issue Only	A	21-Sep
B	3900	Nominator Screen, add center drop down selection on non-NASA selection screen.	Approved Quick Fix?	A	21-Sep
B	4000	Nominator Screen, add character count and spell check to citation & justification fields	Approved Spell check must be able to add NASA specific words/acronyms	A	21-Sep
B	4100	Nominator Screen, add drop-down fields to identify the approval individual and position title (to sign certificate) - options defined by awards officer	Needs more research. Quick Fix?	A	21-Sep
B	4500	Nominator Screen, allow for assignment of one monetary or time off amount to all members of a group award at one time	Some group awards have different amounts for different people - should not eliminate that capability Quick fix?	A	21-Sep
B	4600	Nominator Screen, allow monetary awards for retired individuals (retirement codes to feed FPPS)	NOPS does not store retiree info. Could be solved if we got the FPPS data. Change to B	A	21-Sep
B	4800	Nominator Screen, default civil service searches to nominator's center. - add global search capability (NASA-wide)	Approved	A	21-Sep
B Feb 07	5000	Nominator Screen, have Civil Service names brought in with upper and lower case for use in certificate printing	Change to B ( Not available from FPPS in upper and lower case) Can we fix locally?	A	21-Sep
B Feb 07	5060	Nominator Screen, add a field for middle name to be brought in from NOPS for certificate printing since so many folks go by that name.	Change to B(If no middle name is entered in FPPS - NMN populates field. Needs to filter out "NMI" also need to place periods after single letters (initials)	A	21-Sep
B	6950	System, Standardize field references/names throughout NAAS	Quick Fix?	A	21-Sep
B	7000	System Screen, Highlight upper tabs to reflect which screen the user is in	Quick Fix?	A	21-Sep
B	7500 7510	System, Implement NISE and allow access for all employees (contractors)	Contractor access to be included in NISE?	A	21-Sep
B	7800	User Admin Screen, add additional search options (by role, user name, X500 names, active/inactive, etc...) Add display of role in search results.		A	21-Sep

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C	100	Agency Awards, Length of Service Awards, NAAS is not setup to process or record Length of Service Awards - Can nominations be auto-loaded to NAAS from FPPS? Verification by center finalizes award? Or allow multiple entries per year-group, pre-populate citation and eliminate need for nominator name, citation and justification. Finalized by NASA Administrator Recorder?	Priority C accepted	A	21-Sep
C	200	Agency Awards, One-NASA Peer Awards, Add Agency and center level processes for submission, review, & forwarding of One-NASA Peer Awards - coincide with NISE access.	Priority C accepted this change must coincide with NISE. Requires new NOACS to be added to FPPS.	A	21-Sep
C	1100	Award Set-up Screen, Add the ability to manage NOAC values in NAAS - add description of NOAC criteria and have NAAS limit input options to that criteria	Approved as C. Needs more research.	A	21-Sep
C	1150	Award Set-up, Once loaded in FPPS - add NOAC for center performance that does not require a monetary or time off amount (certificate only).	Need additional info.	A	21-Sep
C	1510	Center Admin, Allow budget adjustments for non-FPPS actions (award ceremony expenses) and add comment field for these budget adjustments	Approved.	A	21-Sep
C	1550	Center Admin, allow budgeting to transcend additional levels of the organization	Change to priority C	A	21-Sep
C	1800	E-mail, add instruction sheet (PDF) to panel member e-mails	Change to C More Research	A	21-Sep
C	1900	E-mail, add option to selectively turn off e-mail notifications	Change to C	A	21-Sep
C	2200	E-mail, Identify awardee's supervisor if outside nomination chain and e-mail that supervisor upon submission from nominator & upon approval	Change to C	A	21-Sep
C	2500	E-Mail, Team Award: when the nominator receives the "congrat" e-mail notice, a) should the nominator receive 1 e-mail for the action or 1 e-mail for each team member? b) the "congrat" e-mail is supposed to have the team member's names & award amount on it. Otherwise, the e-mail notice is useless.	reference 2100	A	21-Sep
C	2550	E-Mail, have system automatically re-send e-mail to reviewers/approvers if no action taken after 3 work days.	Approved	A	21-Sep
C	2720	FPPS File, download should include appropriate remark codes and remarks for award justifications.	Needs further research.	A	21-Sep



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C	3050	NAAS Role, for the nominator identified during nomination process - enable them to check on status of award	Further research.	A	21-Sep
C	3500	NAAS Roles, allow nominator to select between one and all reviewers - not require all be selected in order to nominate as in current system.	Needs more research.	A	21-Sep
C	3550	NAAS Roles, Create Super-user role to allow edit of table contents	Added to list for consideration	A	21-Sep
C	3600	Nominator and/or Award Setup Screens, for competitive awards where the award amount is fixed, have the information automatically loaded in the amount section.	Needs more research.	A	21-Sep
C	4200	Nominator Screen, add new page to enable monetary awards for military/other government service nominees	Needs more research.	A	21-Sep
C	4315	Nominator Screen & System Work Tracking, track awardee history of monetary and time off awards against what is authorized.		A	21-Sep
C	4400	Nominator Screen, allow creation of nomination template	Need More Information: What template options that differ from current format?...	A	21-Sep
C	4700	Nominator Screen, allow system administrator or awards officer to clear out any remaining draft nominations in the system (under their span of control)	Approved	A	21-Sep
C	4710	Nominator Screen/Status Screen, provide a draft clean option, this will allow the system administrator or awards officer to clear out any remaining "draft" nominations in the system.	Covered under #4700	A	21-Sep
C	4900	Nominator Screen, ensure nominator cannot self-nominate, review or approve own award	Approved	A	21-Sep
C	5100	Nominator screen, in Civil Service Selection tab, add position title and organization code in display grid	Done. Already there.	A	21-Sep
C	5110	Nominator Screen, in the Nominate option, under Add NASA Civil Servant nominee, add Position Title and Organization code in the display grid.	Covered under #5100	A	21-Sep
C	5550	Query Screen, allow employee self-service query for own award history (requires NISE)	Need to think this one over. NAAS is not the authoritative source for Awards, technically FPPS is the authoritative source for Awards. Awards history for the employee will be included in the HCIE where award data from FPPS will be joined with award information from NAAS.	A	21-Sep

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C	6600	Status screen, capture metrics of nomination workflow	Need More Information: What metrics? Sorted How? Should this be a report function?	A	21-Sep
C	7050	System, the system shall maintain an awards calendar.	Needs more research.	A	21-Sep
C	7300	System, Build a data-mart for NAAS	Needs more research.	A	21-Sep
C	7650	System, Provide an on-line help button feature.	Needs more research.	A	21-Sep
C	7670	System, update organizational data from NOPS/FPPS download? - Ensure changes to org structure allow for budget adjustments	Needs more research.	A	21-Sep

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	250	Agency Awards, add Space Flight Awareness Awards and their review/approval process.	Disapproved requirement.	D	21-Sep
	260	Agency Awards Set-up, add QSI Processing in NAAS. Believe that this has been discussed at various Award workshops and it was agreed that this would be a manual process and that it would entered into NAAS after the fact.	This may affect salary and step and is done by the personnel office.	D	21-Sep
	500	Agency Honors, allow for Center Award Officers to submit awards over allocations after warning is displayed and additional justification is requested	Disapproved	D	21-Sep
	600	Agency Honors, setup NASA Honor Awards so they are active between the call letter release and the deadline for submission	Not a NAAS issue - functionally supported in NAAS by activating or inactivating the award in NAAS - accomplished by NSSC Disapproved	D	21-Sep
	760	Approver link, when disapproval is selected..display an "are you sure?" message.	Disapproved Justification already required	D	21-Sep
	1610	Certificate Printing, add org code on certificate to aid in distribution	Disapproved. Awards are bundled by org when sent to center.	D	21-Sep
	2650	FPPS, SF52 rule for FPPS interface	Not sure what this requirement is referencing. Know that there is currently a lot of work going on with getting the FPPS interface correct. Not applicable.	D	21-Sep
	2800	FPPS, E-Mail, send e-mail from ALDS to validate awardee received payment	Disapprove. Not a NAAS issue but an awards issue.	D	21-Sep
	2810	System, get notification from ALDS that a nominee received payment.	Shouldn't the notification come from FPPS? Covered under #2800	D	21-Sep
	2910	Center Admin, support changing the candidate on a nomination after it has been approved	Do not know where this requirement came from, but I would recommend that it be disapproved. When an award is approved, it is approved for a specific individual or group. Being able to change the candidate after the fact opens NAAS to all types of potential fraudulent actions. Similar to # 2900 Disapproved	D	21-Sep
	3060	NAAS Role, add ability/role for CFO to review budget information in NAAS	Recommend disapproval - budget in NAAS is there as a convenience for planning/distribution of center-owned funds - not as an official source of information to reflect center/organizational budgets Disapproved	D	21-Sep
	3300	NAAS Role, remove NAAS Administrator Recorder Role, move function to NSSC Support role (used to finalize agency-level awards)	Recommend disapproval - Assign this role to certain NSSC personnel, not all NSSC Support personnel Disapproved	D	21-Sep

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	3650	Nominator Screen, support ability for nominator to start a nomination without knowing yet who the actual candidate will be	Need to identify what are the minimum data fields required to save a draft nomination. Disapprove	D	21-Sep
	3700	Nominator Screen, civil service selection - remove UUPIC search	Disapproved	D	21-Sep
	3830	Nominator screen, limit nominee searches for time off awards to nominator's organization	Disapproved. Coordinate with nominees organization	D	21-Sep
	5050	Nominator Screen, Certificate Printing, support changing the recipients name to a preferred name when printing a certificate.	Suggest rewording to: Nominator screen, allow nominator to edit civil service recipients name to a preferred name when initiating a nomination (to print on certificate). Will this apply to Agency Honors as well? Opens the door for misspellings again - we had a lot of that this year. Disapproved	D	21-Sep
	6000	SAP, allow for inter-center nominations and have NAAS manage budget transfers between centers	Disapproved	D	21-Sep
	6200	Status Screen, add ability to route center nominations outside the center for HQ or OPM approval.		D	21-Sep
	6210	Status Screen/Approval, Monetary awards approved by OPM when over \$10,000	Not sure what the requirement is for this statement. There is a requirement for routing awards outside the Center for approval (#5200). Believe that this has been discussed at Award Workshops and that Awards that have to go outside NASA for approval will have to be accomplished manually since those outside agency's do not have access to NAAS. This maps to the external award process. When the award is returned, the appropriate update to NAAS is made. Covered under #6200	D	21-Sep
	6300	Status Screen, add an optional field to record ceremony/presentation date	Disapprove	D	21-Sep
	7150	System, assign unique identifiers to each award that can be broken down into center, award category, specific award, etc...		D	21-Sep
	7700	User Admin Screen, add ability to change roles within NAAS (log-off not required)		D	21-Sep
Priority A: As soon as possible - May cause data errors in NAAS or FPPS				A	Approved
B: Need soon - May cause additional workload for NSSC or Centers				D	Disappro
C: Add at later date - Provides additional system options					